

BALMORAL SHOW 15TH – 18TH MAY 2019



**BALMORAL
SHOW 2019**
15TH - 18TH MAY
Ulster Bank

APPLICATION FOR CATERING SPACE

APPLICATIONS CLOSE FRIDAY 21ST DECEMBER 2018

Please fully complete and return this application form to:

Kendall Glenn
Royal Ulster Agricultural Society, Eikon Exhibition Centre
Balmoral Park
Halftown Road
Lisburn
BT27 5RD

Tel: 028 906 86 194 Mob: 07809 907 217

Email: kendall@ruas.org.uk

FOR OFFICE USE ONLY

Stand Location

Stand Number

Size

1. COMPANY DETAILS:

Contact Name(s).....

Name of Business.....

Products to be Sold:

Address.....

..... Post Code.....

Tel No..... Mobile No.....

Email..... Web.....

Previous Events Attended

.....

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2. CATERING UNIT TYPES & COSTS:

Type of Products	Net Rental Cost per Unit (Depending on pitch location)
General Fast Food (Fried Foods, Fish & Chips) Hog roast, Carvery	From £4,250.00 - £5,250.00
Alternative (Crepes, Pizza, Baguettes etc.) (not permitted to sell chips)	From £2,500.00 - £3,000.00
Coffee Trailers/Ice Cream/Confectionery/Donuts	From £500.00 - £1,500.00

Please note:

***The RUAS will allocate positions for all catering units to suit the best interests of the Show.**

***No vendor is guaranteed the pitch they have had in previous years.**

***Some units may be asked to open pre show depending on the pitch allocated.**

3. SPACE APPLICATION:

Unit(s)	Name of Unit	Products	Frontage (m)	Depth (m)	Unit Type
1					
2					
3					
4					
5					

Support Vehicle(s)

***Please note that it may not be possible to position support vehicles directly behind catering units.**

Make	Model	Registration	Length	Width	Purpose of Vehicle

4. STAND NEEDS:

Does your unit use: Gas Electric Both

Please detail the electricity supply your unit requires App Size

Will you require mains plumbing? Yes No

Electric is ordered and paid online at www.balmoralshow.co.uk.

Vendors are not permitted to bring/use their own generator.

Electric must be ordered and paid 4 weeks prior to the event otherwise a penalty is applied.

5. TICKET REQUIREMENTS:

Please enter how many members of staff you will require to have onsite each day of the Show below.

Day	Number of Staff
Wednesday	
Thursday	
Friday	
Saturday	

6. APPLICATION CHECKLIST: Please ensure you have enclosed **all** of the following with your application.

1. Completed application form
2. Photographs of units
3. Risk assessment
4. Fire risk assessment
5. Copies of your public and employers liability insurance
6. Evidence of your food hygiene rating
7. Copy of your food registration certificate
8. Copies of your PAT certificates
9. Copies of your gas safety certificates (if applicable)
10. Details of which local government authority you are registered with
11. Menu and price list proposed for Balmoral Show

***Please ensure all documentation sent is in date. If any of the documents are out of date please state date of renewal.**

7. AGREEMENT:

I/We hereby apply for catering space and agree to pay the amounts specified overleaf upon an offer of space by the Society.

I also agree to abide by the catering terms and conditions of the Society.

Signature.....

Print Name.....

Company.....

Position.....

Email.....

Date.....

Successful applications will be notified by the Society by email/post. Once the application is approved, caterers will receive details of their allocated pitche(s).

Completion of this form is not a guarantee that you will be offered a pitch.

